

NOTICE OF THE ANNUAL MEETING OF THE CHARTER TRUSTEES FOR HARROGATE

To: Councillors Chris Aldred, Philip Broadbank, Sam Gibbs, Michael Harrison, Paul Haslam, Peter Lacey, John Mann, Mike Schofield, Monika Slater and Andrew Timothy.

Date: Thursday 30th May 2024

Time: 9.15 am

Venue: Council Chamber, Civic Centre, St Luke's Avenue, Harrogate HG1 2AE

All Members of The Charter Trustees for Harrogate are summoned to attend this meeting to consider the items of business set out on the agenda below.

Members of the public are entitled to attend this meeting as observers for all those items taken in open session. Please contact the named democratic services officer supporting this committee, details at the foot of the first page of the Agenda, if you have any queries.

Recording is allowed at Council, committee and sub-committee meetings which are open to the public. Please give due regard to the Council's protocol on audio/visual recording and photography at public meetings. Anyone wishing to record is asked to contact, prior to the start of the meeting, the named democratic services officer supporting this committee. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive.

BARRY KHAN
CLERK TO THE CHARTER TRUSTEES

AGENDA

- 1. Apologies for Absence**
- 2. Election of Charter Mayor**
To elect a Mayor for 2024/25
- 3. Election of Deputy Charter Mayor**
To elect a Deputy Charter Mayor for 2024/25
- 4. Minutes of the Meeting held on 11 December 2023** **(Pages 3 - 4)**
- 5. Declarations of Interest**
All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests.
- 6. Charter Mayor's Report**
A verbal update on the activities of the Charter Mayor and Deputy Charter Mayor since the last meeting of the Charter Trustees.

7. Calendar of Meetings

To approve meetings for the remainder of the 2024/25 municipal year being 22 July 2024 at 10.30 am and 24 October 2024 at 10.30 am.

8. Appointment of External Auditor

(Pages 5 - 6)

To approve the appointment of an external auditor for the Charter Trustees

9. Any Other Items

Any other items which the Charter Mayor agrees should be considered as a matter of urgency because of special circumstances

Members are reminded that in order to expedite business at the meeting and enable Officers to adapt their presentations to address areas causing difficulty, they are encouraged to contact Officers prior to the meeting with questions on technical issues in reports.

Contact Details:

For enquiries relating to this agenda please contact Elizabeth Jackson, Principal Democratic Services Officer.

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Barry Khan
Assistant Chief Executive Legal and Democratic Services
County Hall
Northallerton

21 May 2024